



**OFFICE OF THE COUNTY ADMINISTRATOR  
COUNCIL ACTIONS REPORT  
REGULAR SESSION COUNCIL MEETING  
October 21, 2014  
6:00 p.m.**

**Call to Order:** Jackson

**Invocation:** Dickerson

**Pledge of Allegiance:** Dickerson

**Presentation of Resolutions**

- a. **Resolution Honoring Carolyn Cliett [JACKSON]:** Mr. Jackson presented the Resolution to Carolyn Cliett, honoring Ms. Cliett for her community service.
- b. **Domestic Violence Awareness Month Resolution [DIXON]:** Ms. Dixon presented the Resolution to Nancy Barton, SisterCare, Inc., recognizing October as Domestic Violence Awareness Month.
- c. **Breast Cancer Awareness Resolution [DICKERSON]:** Ms. Dickerson presented the Resolution to Samuel Tenebaum, President – Palmetto Health Foundation, recognizing October as Breast Cancer Awareness Month.
- d. **National Disability Employment Awareness Month Proclamation [PEARCE]:** Mr. Pearce presented the Proclamation to Dwight Hanna, Director - Richland County Human Resources Department, proclaiming October as National Disability Employment Awareness Month.

**Approval of Minutes**

- a. **Regular Session: October 7, 2014:** Approved as published.

**Adoption of the Agenda:** Adopted as published.

**Report of the Attorney for Executive Session Items**

- a. **Contractual Matter: Medicare Advantage Retiree Insurance**
- b. **PDT Contract**

**Citizen's Input:** No one spoke.

**Report of the County Administrator**

- a. **Tremaine Energy Leadership Award:** Mr. McDonald announced that the South Carolina Energy Office, with the generous support of the Emily Hall Tremaine Foundation, awarded Richland County with the 2014 Local Government Energy Leadership Award.
- b. **Presentation of Budget Book:** Mr. McDonald presented the Richland County Fiscal Year 2015 Budget Book to Council. Each member of Council received a copy of the Budget Book.
- c. **GIS Recognition:** Mr. McDonald recognized Dr. Patrick Bresnahan– Richland County Geographic Information Systems (GIS), and his staff for their efforts and achievements over the recent years.
- d. **Public Works Director:** Mr. McDonald recognized Ismail Ozbek for his accomplishments and service in the Public Works Department over the past year, and introduced him to Council as the new Director of Public Works.
- e. **Goodwill Plantation/Cook's Mountain Update:** Mr. McDonald informed Council of the upcoming meeting between the Richland County Conservation Commission and the SC Department of Natural Resources (DNR) regarding DNR's plans for Cook's Mountain and the Goodwill Plantation. Staff will report back to Council the Conservation Commission recommendations regarding DNR's plans at the November 18, 2014 Council meeting.

### **Report of the Clerk of Council**

- a. **October 28, 2014 - Special Called Meeting:** Ms. McDaniels reminded Council of the October 28, 2014 – Special Called Council Meeting.
- b. **November Meeting Schedule - November 18 - Council Meeting; November 25 - Committees/Zoning Public Hearing:** Ms. McDaniels reminded Council of their meeting schedule for November 2014.
- c. **2015 Council Meeting Schedule:** Ms. McDaniels informed Council that the proposed 2015 Council meeting schedule was in their agenda packets for their review.

### **Report of the Chairman**

- a. **LGF Resolution:** Council unanimously approved the Resolution. **ACTION: CLERK OF COUNCIL, ADMINISTRATION**
- b. **PDT Contract:** Council directed staff to move forward as discussed in Executive Session. **ACTION: ADMINISTRATION, TRANSPORTATION, OSBO, LEGAL,**

## **FINANCE, PROCUREMENT**

- c. **Office of Small Business Opportunity Grand Opening – November 19, 2014, 11:30 a.m. at 2000 Hampton Street (Health Building), Suite 3014:** Mr. Jackson announced the grand opening of Richland County’s Office of Small Business Opportunity on November 19, 2014 at 11:30 a.m. at 2000 Hampton Street (Health Building), Suite 3014.

### **Presentations**

- a. **LRADAC – Gayle Aycock, President & CEO:** No presentation was provided. This presentation will be rescheduled for a future Council meeting.

### **1. Approval of Consent Items**

- a. **14-16MA**  
**Hansel L. Carter**  
**RU to GC (.46 Acres)**  
**115 Congaree Run**  
**30600-05-02(p) [THIRD READING]:** Council gave third reading approval to the rezoning amendment. **ACTION: PLANNING, CLERK OF COUNCIL, LEGAL**
- b. **14-20MA**  
**Craig & Martha Addy**  
**RU to RS-MD (1.33 Acres)**  
**Gate Rd. & Wise Rd.**  
**02412-02-02(p) & 02509-04-02(p) [THIRD READING]:** Council gave third reading approval to the rezoning amendment. **ACTION: PLANNING, CLERK OF COUNCIL, LEGAL**
- c. **14-21MA**  
**Patrick Palmer**  
**RU to RC (2.99 Acres)**  
**Killian Rd. & Hwy. 21**  
**14600-03-55 & 02 [THIRD READING]:** Council gave third reading approval to the rezoning amendment. **ACTION: PLANNING, CLERK OF COUNCIL, LEGAL**
- d. **14-22MA**  
**Quadir Muwwakkie**  
**RM-HD/RS-HD to GC (.31 Acres)**  
**510 Dartmouth Ave. & 515 Club Rd.**  
**09309-12-12 & 17 [THIRD READING]:** Council gave third reading approval to the rezoning amendment. **ACTION: PLANNING, CLERK OF COUNCIL, LEGAL**

- e. **14-23MA**  
**Joe Jackson**  
**MH to OI (1 Acre)**  
**2803 Padgett Rd.**  
**22015-03-65 [THIRD READING]:** Council gave third reading approval to the rezoning amendment. **ACTION: PLANNING, CLERK OF COUNCIL, LEGAL**
  
- f. **14-24MA**  
**Sherry Jaco**  
**RM-HD to NC (.20 Acres)**  
**1170 Olympia Ave.**  
**11203-06-04 [THIRD READING]:** Council gave third reading approval to the rezoning amendment. **ACTION: PLANNING, CLERK OF COUNCIL, LEGAL**
  
- g. **An Ordinance Amending the Richland County Code of Ordinances, Chapter 6, Buildings and Building Regulations; so as to provide regulations for the construction, use, maintenance, and occupancy of mobile home parks, mobile home park sites, mobile homes, permanent buildings, accessory buildings or structures, and building components located within a mobile home park or a mobile home site, in all parts of the unincorporated areas of Richland County [SECOND READING]:** Council gave second reading approval to the ordinance amendment: **ACTION: LEGAL, CLERK OF COUNCIL, BUILDING CODES & INSPECTIONS, FINANCE, HUMAN RESOURCES**
  
- h. **An Ordinance Amending the Richland County Code of Ordinances; Chapter 17, Motor Vehicles and Traffic; Article II, General Traffic and Parking Regulations; Section 17-9, Through Truck Traffic Prohibited; Subsection (A); so as to prohibit through truck traffic on Longreen Parkway in Richland County, South Carolina [SECOND READING]:** Council gave second reading approval to the ordinance amendment. **ACTION: LEGAL, CLERK OF COUNCIL, PUBLIC WORKS, SHERIFF**
  
- i. **An Ordinance Authorizing a lease to United Way of the Midlands for 1205.3± Square Feet of space at 2000 Hampton Street, 3rd Floor [SECOND READING]:** Council gave second reading approval to the ordinance as presented in the agenda packet. **ACTION: LEGAL, ADMINISTRATION, SUPPORT SERVICES, OSBO, CLERK OF COUNCIL**
  
- j. **An Ordinance Amending the Fiscal Year 2014-2015 Hospitality Tax Fund Annual Budget to appropriate \$30,000 of Hospitality Fund Balance to provide funding for Palmetto Capital City Classic [SECOND READING]:** Council gave second reading approval to the budget amendment in the amount of \$30,000.00 for the Palmetto Capital City Classic. **ACTION: ADMINISTRATION, BUDGET, FINANCE, GRANTS,**

## **LEGAL, CLERK OF COUNCIL**

- k. An Ordinance Amending the Richland County Code of Ordinances, Chapter 23, Taxation; Article VI, Local Hospitality Tax; so as to add the Township Auditorium as an agency [SECOND READING]:** Council gave second reading approval to the ordinance amendment. **ACTION: LEGAL, CLERK OF COUNCIL, FINANCE, GRANTS, ADMINISTRATION**
- l. An Ordinance Amending the Fiscal Year 2014-2015 General Fund Annual Budget to appropriate \$162,500 of General Fund Revenue received from a rate increase of \$.25 per ton on host fee charges to be used for Economic Development operating cost [SECOND READING]:** Council gave second reading approval to the budget amendment. **ACTION: ECONOMIC DEVELOPMENT, FINANCE, LEGAL, CLERK OF COUNCIL, BUDGET, SOLID WASTE**

### **2. Third Reading Items**

- a. An Ordinance Amending the Richland County Code of Ordinances, Chapter 2, Administration; Article X, Purchasing Division 7, Small Local Business Enterprise Procurement Requirements; so as to require a business to be established in the County at least one year before certification application:** Council gave third reading approval to the ordinance amendment. **ACTION: LEGAL, CLERK OF COUNCIL, ADMINISTRATION, OSBO, PROCUREMENT**

### **3. Second Reading Items**

- a. An Ordinance Amending the Fiscal Year 2014-2015 Hospitality Tax Fund Annual Budget to appropriate \$89,250 of Hospitality Fund Balance to provide funding for Famously Hot New Year:** Council gave second reading approval to the budget amendment in the amount of \$89,250.00 for the Famously Hot New Year Celebration. **ACTION: ADMINISTRATION, BUDGET, FINANCE, GRANTS, LEGAL, CLERK OF COUNCIL**
- b. An Ordinance Amending the Richland County Code of Ordinances, Chapter 2, Administration; Article X, Purchasing; Division 7, Small Local Business Enterprise Procurement Requirements; so as to change overall management of the program to the Office of Small Business Opportunity; and Amending Chapter 2, Administration; Article V; County Departments; Division 5A, Office of Small Business Opportunity; so as to create two divisions within the department:** Council gave second reading approval to the ordinance amendment. Staff will correct the typo under subsection (c) Definitions; SLBE Directory, of the ordinance prior to the third reading of this item. **ACTION: LEGAL, CLERK OF COUNCIL, OSBO, ADMINISTRATION, PROCUREMENT**

#### **4. Report of Administration and Finance Committee**

- a. **Changes to Teleworking and Alternative Work Schedules in Handbook as it Relates to Supervisory Personnel:** Council approved the requested changes to the Richland County Employee Handbook as outlined in the agenda packet, to become effective January 1, 2015. **ACTION: ADMINISTRATION, HUMAN RESOURCES**

#### **5. Report Of Economic Development Committee**

- a. **Resolution Authorizing the Extension of the Investment Period Under a July 28, 2009 Fee Agreement by and between Richland County and Unum Group, Colonial Life & Accident Insurance Company, and Unum Life Insurance Company of America:** Council approved the Resolution. **ACTION: ECONOMIC DEVELOPMENT, AUDITOR, ASSESSOR, TREASURER, FINANCE, LEGAL, CLERK OF COUNCIL**
- b. **Authorizing the Execution and Delivery of an amendment to the fee agreement between Richland County, South Carolina, and Arum Composites, LLC its affiliates and assigns, to provide for a new effective date and millage rate; and other matters [FIRST READING BY TITLE ONLY]:** Council gave first reading approval by title only to the ordinance amendment. **ACTION: ECONOMIC DEVELOPMENT, AUDITOR, ASSESSOR, TREASURER, FINANCE, LEGAL, CLERK OF COUNCIL**

#### **6. Report Of Rules And Appointments Committee**

##### **a. Notification Of Vacancies**

- i. **Internal Audit Committee-1; there is one vacancy on this committee:**

**K. Eve McCoy, CPA, April 2014**

Council voted to advertise this vacancy. **ACTION: CLERK OF COUNCIL**

- ii. **Richland Memorial Hospital Board-4; there will be four positions coming open on this board:**

**George S. King, Jr., December 31, 2014\***

**Charles Waddell, December 31, 2014\***

**Ann Pringle Washington, December 31, 2014**

**James E. (Rick) Wheeler, December 31, 2014**

\* **Eligible for re-appointment**

Council voted to advertise these vacancies. **ACTION: CLERK OF COUNCIL**

- iii. **Riverbanks Zoo Commission-1; there will be one position coming open on this commission:**

**M. F. Phil Bartlett, December 1, 2014\***

**\*Eligible for re-appointment**

Council voted to advertise this vacancy. **ACTION: CLERK OF COUNCIL**

**b. Notification of Appointments**

- i. **Accommodations Tax Committee-2; positions are for persons in the Lodging and Hospitality Industries; no applications were received.**

Council voted to re-advertise these vacancies. **ACTION: CLERK OF COUNCIL**

- ii. **Airport Commission-1; there is one vacancy on this commission, and one application was received from the following:**

**Joel McCreary**

This item was held in Committee. **ACTION: CLERK OF COUNCIL**

- iii. **Board of Zoning Appeals-1; there is one vacancy on this board for an un-expired term; no applications have been received.**

Council voted to re-advertise this vacancy. **ACTION: CLERK OF COUNCIL**

- iv. **Building Codes Board of Appeals-3; positions are for a plumber, and two persons from the fire industry; no applications were received.**

Council voted to re-advertise these positions. **ACTION: CLERK OF COUNCIL**

- v. **Business Service Center Appeals Board-1; there is one position on this board for a CPA; no applications were received**

Council voted to re-advertise this position. **ACTION: CLERK OF COUNCIL**

- vi. **Central Midlands Council of Governments-2; there are two positions on this board; no applications were received at this time.**

Council voted to re-advertise these positions. **ACTION: CLERK OF COUNCIL**

- vii. **Employee Grievance Committee-1; there is one vacancy on this committee; an application was received from the following:**

**Florence Chretien**

Council voted to appoint Florence Chretien. **ACTION: CLERK OF COUNCIL**

- viii. **Historic Columbia Foundation-1; there is one position on the Foundation; an application was received from the following**

**Rena N. Grant\***

**\*Eligible for re-appointment**

This item was held in Committee. **ACTION: CLERK OF COUNCIL**

**c. Discussion From Rules And Appointments Committee**

- i. **Council review why varying boards have varying terms and consider if terms should be consistent [Dixon, Malinowski and Manning]:** This item was held in Committee. **ACTION: CLERK OF COUNCIL**
- ii. **Procurement Review Panel:** This item was held in Committee. **ACTION: CLERK OF COUNCIL**
- iii. **Procurement Review Panel-1; position is for an individual from the service industry; no applications have been received:** This item was held in Committee. **ACTION: CLERK OF COUNCIL**
- iv. **Citizens Input/Public Hearing Language:** Council members should submit any comments regarding the manner in which the Citizens Input and Public Hearing language should be stated in the Council Rules by December 1, 2014. **ACTION: CLERK OF COUNCIL**

**7. Other Items**

- a. **Medicare Advantage Retiree Insurance:** Executive Session item.
- b. **REPORT OF THE OFFICE OF SMALL BUSINESS OPPORTUNITY AD HOC COMMITTEE:**
  - i. **Bonding and Insurance Program Options:** This item was held in Committee.

**ACTION: OSBO, CLERK OF COUNCIL**

**ii. Business Development Division**

**1. Educational Assistance**

- a. Seminars, workshops, courses related to business development:** Council approved the educational assistance unit which provides seminars, workshops and courses related to small business development. Council directed staff to provide Council with a list of the seminars, workshops, courses offered and the community partners involved with the educational assistance unit at the October 28, 2014 Special Called Council meeting. **ACTION: CLERK OF COUNCIL, OSBO**

**2. Technical Assistance**

- a. Pilot Mentor Protégé Program:** This item was held in Committee. **ACTION: OSBO, CLERK OF COUNCIL**
- b. Access to Financial Capital Program:** This item was held in Committee. **ACTION: OSBO, CLERK OF COUNCIL**
- c. Bonding and Insurance Program:** This item was held in Committee. **ACTION: OSBO, CLERK OF COUNCIL**

**c. REPORT OF THE JAIL AD HOC COMMITTEE:**

- i. Alvin S. Glenn Drop-Off:** Council directed staff to go through the appropriate Procurement process to identify the potential cost and scope of work for implementing a drop-off program for inmates being released from the Alvin S. Glenn Detention Center. Staff will report this information back to Council at a future Council meeting. **ACTION: DETENTION CENTER, ADMINISTRATION, PROCUREMENT**
- ii. Alvin S. Glenn Detention Center Compensation Study:** Council sent this item to the January 2015 Council Retreat for consideration and action. **ACTION: ADMINISTRATION, HUMAN RESOURCES, FINANCE, CLERK OF COUNCIL, DETENTION CENTER**

**8. Citizen's Input:** No one spoke.

**9. Executive Session**

- a. Contractual Matter: Medicare Advantage Retiree Insurance:** Council authorized staff to negotiate and award a contract for Medicare retiree health insurance that will

include coverage for eligible Richland County Government Medicare retirees and disability retirees. This will not change the premium percentages paid by the County based on continuous years of serve with Richland County Government. **ACTION: ADMINISTRATION, HUMAN RESOURCES, LEGAL, FINANCE, PROCUREMENT**

#### **10. Motion Period**

- a. A review of the dirt road paving list reflects at least 8 roads that do not have occupants (homes/businesses), yet they are prioritized over roads that have buildings on them. Based on this information I make the following motion: All dirt roads to be paved will be prioritized so that those with buildings will be done prior to those with no buildings, since the purpose of paving is for residents [MALINOWSKI]: Council sent this item to Dirt Road Ad Hoc Committee. ACTION: CLERK OF COUNCIL, ADMINISTRATION, TRANSPORTATION**
- b. Resolution Recognizing October as Pregnancy and Infant Loss Awareness Month [MANNING]: Council unanimously approved the Resolution. ACTION: CLERK OF COUNCIL**
- c. Resolution Recognizing the Importance of Environmental Systems Operators [JACKSON]: Council unanimously approved the Resolution. ACTION: CLERK OF COUNCIL**
- d. The penny tax has created additional work for various Richland County Departments above their normal work load. One example is the Legal Department that must assist in preparation of the legal documents presented to Council to date. Based on this additional work I am making the following motion: Departments who utilize manpower working on penny tax projects should quarterly submit those hours, along with any other expenses for materials used, to the Administrator and Finance Director so they can be credited from the Transportation program a proper dollar amount in their budget for that work. The Administrator and Finance Director should handle this in conjunction with the Transportation Director. [Malinowski]: Council sent this item to the A&F Committee. ACTION: CLERK OF COUNCIL, ADMINISTRATION, TRANSPORTATION, FINANCE**

**11. Adjournment:** Council adjourned at 9:06PM.